Part II – GRANT APPLICATION PLANNING TOOL AND INSTRUCTIONS

This document is for planning purposes only.
Do not submit this as your application.

Applications must be submitted online at: http:// http://www.cafiresafecouncil.org/grants-clearinghouse/

1. APPLICATION SNAPSHOT

a. Applicant Organization Name:	**Mapdot Fire Safe Council**
b. Fiscal Sponsor (Co-Applicant) Organization Name:	**City of Wherzat**
c. Project Name:	**Wherzat West Side Fuelbreak**
d. Funding Requested:	**$20,110**
e. Matching Funds Provided:	**$31,030**
f. Type of Project:	**Education X Fuel Treatment Planning**
g. Total acreage of project footprint*(Fuels Projects Only)***:**	**12 acres**
h. If this is an ongoing or maintenance project, identify the name and the grant number of the project under which the earlier parts of the project were funded.	**Grant name: Wherzat North Side Fuelbreak** **Grant number: 13USFS-SFA 0345**

a. Enter the name of the organization applying for funding.
b. Enter the name of the organization that is acting as fiscal sponsor (co-applicant) for this project (If applicable). If your project is selected for funding, your fiscal sponsor (co-applicant) will be the authorized recipient of the grant funds.
c. Enter the name of the proposed project (be descriptive and interesting).
d. Enter the amount of grant funding you are requesting for this project.
e. Enter the dollar value of matching contributions your organization and your partners will provide to this project. All applications are required to have a 100% match (dollar-for-dollar)
f. Check the boxes to indicate the type(s) of project you are planning. Example: Fuel Treatment and Education.

g. *Enter the total acreage of the project's footprint. The "footprint" of your project is the area where planned treatment(s) will occur on the ground. It does not include access and egress to the project.*

ORGANIZATIONAL INFORMATION

2. **Organization Name**
   Provide the name of the organization applying for funding.
   Mapdot Fire Safe Council

3. **Organization Address**
   Provide this information for the applicant organization.

   Address1: **PO Box 123**
   Address2:
   City: **Wherzat** State: **CA** Zip: **99999**

4. **Primary Contact Person**
   Provide the contact information for the person who will manage the project.

   First Name: **Roger** Last Name: **Dodger**
   Phone: **555-555-5555** Fax: **555-555-5556**
   E-mail: **rdodger1952@wayout.net**

5. **Administrative Contact Person**
   Provide this information for the person who will be the contact for administrative matters. This person will serve as a backup in the absence of the primary contact person. The Administrative Contact must be a different person from the Primary Contact.

   First Name: **Lotta** Last Name: **Workman**
   Phone: **555-555-5557** Fax: **555-555-5558**
   E-mail: **lwork@wherzat.gov.ca**

6. **Type of Organization**
   Select the appropriate entity. The applicant organization must have legal standing to apply for a grant from the California Fire Safe Council. If you are a Nonprofit, For-Profit or Other organization, you must be incorporated to do business in the State of California or the State of Nevada and you must have a Federal Employer Identification Number/Federal Tax Identification Number (FEIN/FTIN). <u>If you do not meet these requirements, you must identify a fiscal sponsor</u>

that has legal standing to act as your co-applicant. If you are applying from a state agency, you must have spending authority; contact your budget office to learn more.

☒ Nonprofit Organization
☐ Home/Property Owners Association
☐ Native American Tribe
☐ Non-Federal Government Agency – Please specify: City
☐ For-Profit Company
☐ Other — Please specify:

7. **If you answered "Nonprofit Organization" in question #6, under what section of the Internal Revenue Code is your organization incorporated (e.g., 501(c)(3), 501(c)(4), etc.)?**
Refer to your IRS nonprofit determination letter for this information.

501(c)(3)

If your organization is a nonprofit, please provide your IRS number from your IRS nonprofit determination letter.

14-33445

8. **Enter your organization's Data Universal Numbering System (DUNS) number here:**
Grant Applicants or their fiscal sponsor (co-applicant) must have a DUNS number to apply for a Clearinghouse grant. For information on obtaining a DUNS number go to http://fedgov.dnb.com/webform

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9. **Enter your Commercial and Government Entity (CAGE) code here:**
You must register your organization with the US Department of General Service's System for Award Management (SAM) program. The SAM program will issue a CAGE code when you complete the registration process. To create a user account and register your organization with SAM go to: http://www.sam.gov/portal/public/SAM

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10. **Describe how your organization has the capacity to manage federal funds**
Funders have a responsibility to give grants to organizations that demonstrate the ability to effectively manage funds and projects from start to finish. History and major accomplishments are indicators of organizational capability.

a. **When was your organization formed or incorporated (Date/Year)? 07/01/2010**

b. **Describe the roles and responsibilities of key staff and board members, and any volunteer staff.**

All members of the Board of Directors are volunteers. Board Chair conducts council business meetings. The Vice-Chair conducts meetings in the absence of the Chair. The Treasurer receives financial reports from the Fiscal Sponsor and presents them at the Board of Director's meetings. The Treasurer meets regularly with the fiscal sponsor's Accounts Supervisor to review financial activity. The Treasurer presents the fiscal sponsor's financial reports at Board meetings.

The Treasurer receives requests for purchases and consolidates them into the monthly financial report. These requests are reviewed and approved/denied by the Board of Directors, after which the Treasurer authorizes the purchase.

c. **Describe 2 major accomplishments achieved through federal grants (Indicate grant number and year) and 2 major accomplishments achieved through non-federal grants (such as donations or private grants).).** Our 2011 USFS-funded Ca. Fire Safe Council grant-funded a "Fire Works" project that resulted in hazardous fuel reduction on 45 acres immediately adjacent to an elementary through the use of prescribed fire. Then with our 2012 Fire Safe council grant we were able to masticate and burn another 55 acres , forming a treated buffer around the north side of the town . These two projects had the unexpected effect of drawing the citizens homeowners together, resulting in more trust of their neighbors and a greater willingness to work for the common good. This resulted in greater support for the fire safe council and more interest in eliminating hazardous wildland fuels in and around the town, and in maintaining the areas that had already been treated.

11. **Does your organization have a fiscal sponsor?**

The applicant organization must have legal standing to apply for a grant from the California Fire Safe Council. If you are a Nonprofit, For-Profit or other organization, you must be incorporated to do business in the State of California or the State of Nevada and you must have a Federal Employer Identification Number/Federal Tax Identification Number (FEIN/FTIN). If you do not meet these requirements, you must identify a fiscal sponsor (co-applicant) that has legal standing to act as your financial administrator.

☒ Yes ☐ No

If you answer* yes, *please complete questions 12-20 on behalf of your fiscal sponsor (co-applicant).

If you answer* no, *please skip to question 21

REMEMBER: *If you have a fiscal sponsor (co-applicant), they must submit a fiscal sponsor agreement letter.*

12. Fiscal Sponsor (Co-Applicant) Organization Name

Enter your Fiscal Sponsor (Co-Applicant)'s organizational name. If your project is selected for funding, your fiscal sponsor (co-applicant) will be the authorized recipient of the grant funds.

City of Wherzat

13. Fiscal Sponsor (Co-Applicant) Organization Address

Provide this information for the fiscal sponsor (co-applicant).

Address1: PO Box 123
Address2:
City: Wherzat State: CA Zip: 99999

14. Fiscal Sponsor (Co-Applicant) Contact Person

Enter this information for the person who will manage the grant fund. The fiscal sponsor (co-applicant) Contact must be a different person than the Applicant's Primary and Administrative Contacts.

First Name: **Marge** Last Name: **Inoverra**
Phone: **555-555-5559** Fax: **555-555-5510**
E-mail: **marge@mynet.net**

15. Fiscal Sponsor (Co-Applicant) Organization Type

Pick one from the menu. If the applicant organization does not have legal standing, than the fiscal sponsor (co-applicant) must. For example, if you are a Nonprofit, Profit or other organization, you must be incorporated to do business in the State of California or the State of Nevada and have a Federal Employee Identification Number (EIN).

☐ Nonprofit Organization
☐ Home/Property Owners Association
☐ Native American Tribe
☒ Non-Federal Government Agency – Please specify: **incorporated city**
☐ For-Profit Company
☐ Other — Please specify:

16. **FISCAL SPONSOR: If you answered "Nonprofit Organization" in question #15, under what section of the Internal Revenue Code is your organization incorporated (e.g., 501(c)(3), 501(c)(4), etc.)?**
Please refer to your IRS nonprofit determination letter for this information.

If your organization is a nonprofit, provide your IRS number from your IRS nonprofit determination letter.

17. **Enter your organization's Data Universal Numbering System (DUNS)number here:**
Grant Applicants or their fiscal sponsor must have a DUNS number to apply for a Clearinghouse grant. For information on obtaining a DUNS number go to http://fedgov.dnb.com/webform

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18. **Enter your Commercial and Government Entity (CAGE) code here:**
You must register your organization with the US Department of General Service's System for Award Management (SAM) program. The SAM program will issue a CAGE code when you complete the registration process. To create a user account and register your organization with SAM go to: http://www.sam.gov/portal/public/SAM

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19. **Check the boxes for the types of services that will be paid for or donated by the fiscal sponsor for this project.**

PAID FOR BY FISCAL SPONSOR

- ☒ **Maintain Accounting Records**
- ☐ **Prepare Match/Cost Share Reports**
- ☐ **Prepare Progress reports and Closeout Report**
- ☐ **Project Management**
- ☒ **Bid Solicitation and Contracting**
- ☒ **Other Accounting Services, such as Invoices or Work Orders**
- ☒ **Other (Please Specify) Prepare monthly financial statements**

DONATED BY FISCAL SPONSOR

- ☐ **Maintain Accounting Records**
- ☐ **Prepare Match/Cost Share Reports**
- ☐ **Prepare Progress reports and Closeout Report**
- ☐ **Project Management**
- ☐ **Bid Solicitation and Contracting**

☐ **Other Accounting Services, such as Invoices or Work Orders**
☐ **Other (Please Specify)**

20. Describe how your organization has the capacity to manage federal funds

A complete answer includes answers to a, b and c. Funders have a responsibility to give grants to organizations that demonstrate the ability to effectively manage funds and projects from start to finish. History and major accomplishments are indicators of organizational capability.

a. When was your organization formed or incorporated (Date/Year)? **07/01/1936**

b. Describe the roles and responsibilities of key staff and board members, and any volunteer staff. **The City Treasurer is the Chief Financial Officer of the city. Treasurer and one half-time account clerk perform all financial duties except authorizing expenditures, which is done by the Mayor. Payment authorizations are prepared by the account clerk and co-signed by the Mayor and Vice Mayor.**

c. Describe 2 major accomplishments achieved through federal grants (Indicate grant number and year) and 2 major accomplishments achieved through non-federal grants (such as donations or private grants**). In 1999 the city used federal grant funds to build a new $5 million convention and visitor's center, and in 2008 we used revenue from a ½ cent city-wide sales tax increase to build a new main fire station.**

FINANCIAL INFORMATION

21. Funding Requested *Enter the amount of grant funding you are requesting for this project. This amount must match the amount in 1j of Question #56 Enter whole dollars (no cents). Do not use any punctuation.*	**$20,110**
22. Matching Funds Provided (all sources) *Enter the dollar value of matching contributions your organization and your partners will provide to this project. This amount must match the total amount in Question #56. Enter whole dollars (no cents). Do not use any punctuation.*	**$31,030**
23. Total Project Cost *Line 21 plus line 22*	**$51,140**
24. Percentage of Match to <u>Total Project Cost</u> *Line 21 divided by line 22 multiplied by 100.* A 50% match is required for grant submittal.	**61%**

PROJECT DESCRIPTION

25. Describe the proposed project and how it addresses wildfire survivability in the project area.
Briefly describe the project, how it will address and reduce wildfire hazards and the prescription for treatment.

a. *What is the problem:* The community of Mapdot is a remote area almost 20 minutes from the nearest fire station, in Wherzat. There are frequent fires in the area due to lightning, and the vehicle fires along Highway 98. Homeowners have created 100 feet of defensible space around their homes, but fast moving wildfires spreading from adjacent wildland could still ignite homes. The forest and chaparral surrounding Mapdot has not burned in over 70 years

b. *What is the prescription for treatment:* The fuel reduction portion of the project will be performed on 12 acres below the Mapdot community that is a strategic and high priority location for fuel reduction. A forester will be hired to prepare a fire hazard exemption and a prescription for thinning of trees within the project, and a tree faller will be hired to remove those trees. The wood produced will be sold as firewood to create program income for the grant. The residents will remove and stack the brush, and a chipping contractor will be hired to complete the brush chipping. The chips will be distributed over the ground to protect it from erosion. Any remaining large sticks or root balls will be piled and burned during the wet season. The proposed fuel break will tie into a power line that runs along the south side of the hill, and the two access roads that connect to the power line right of way and the Mapdot community.

c. *How will this project reduce wildfire hazards in the project area:* The wildfire hazard will be reduced through the elimination of many tons of woody biomass, thus reducing the flame length and energy release that will result if a wildfire does become established within the treatment area. This in turn will slow the rate of spread, allowing more time for firefighters to arrive before homes are threatened. And even if the fire does approach structures, the reduced flame length and intensity will make it less likely that the structures will ignite.

d. *How will the project be maintained after the grant is complete:* Once the trees have been thinned and the large diameter brush has been removed, the Fire Safe Council will coordinate a yearly rotation of maintenance for the fuel break. Brush will be cut every three years so that the fuel hazard remains low and the stems are small enough to be cut by hand. The stems will be chipped using the Chipwhiz 3" chipper/shredder purchased with the Fire Works 2008 grant.

26. Describe what outreach efforts will be undertaken to engage the broader public in your project.

Briefly describe what types of educational activities or materials this project will utilize to engage community members, fire jurisdictions and elected officials in the project. Limit your response to 1,200 characters (approximately 200 words). In addition to the hazardous fuel reduction work, the fuel reduction work will be the central focus of several community presentations on hazardous fuel reduction around structures, and will be featured in a pamphlet that will be mailed to dozens of residents in the communities surrounding Mapdot.

27. Sustainability

Describe how this project will lead the community to investing (e.g., effort, funding, etc.) in making itself fire safe after the grant term ends. Please be specific and realistic. What type of community capacity will be developed to sustain this project in the long-term? What change do you hope to create in the community? For hazardous fuel reduction projects, how will the site be maintained to prevent the re-growth of hazardous fuels when the grant-funded portion of the project ends? Limit your response to 1,200 characters (approximately 200 words)

The hazardous fuel reduction work will be the central focus of several community presentations on hazardous fuel reduction around structures, and will be featured in a pamphlet that will be mailed to hundreds of residents in the communities surrounding Mapdot. We also plan to start a campaign with the objective of instituting a permanent ¼% sales tax increase specifically to fund maintenance of areas where hazardous fuels have already been reduced, and to generate matching contribution funds for future federally-funded grant projects.

28. The three goals of the **National Cohesive Wildland Fire Management Strategy** are: Restore & Maintain Resilient Landscapes, Fire Adapted Communities and Wildfire Response. Please explain how your project advances these goals.

Limit your response to 1,200 characters (approximately 200 words).

Many of the "Guiding Principles and Core Values" of the National Cohesive Wildland Fire Management Strategy relate only to firefighting agencies, and thus cannot be addressed by projects undertaken by organizations not engaged in fire suppression activities. However, we believe that this proposed project does address the first five of the Strategy's principles and core values, as follows:

• The project advances the goal of Wildfire Response because it reduces risk to firefighters and public by decreasing flammability and fuel loading of the project area, resulting in shorter flame lengths and less energy release.

• It restores and Maintains Resilient Landscapes because it actively manages the land to make it more resilient to disturbance that would be caused by a high-intensity wildfire. Human and wildlife habitat will be less severely impacted by a wildfire than if hazardous fuels had not been reduced..

• The project advances the goal of creating Fire Adapted Communities because It "Improves and sustains both community and individual responsibilities to prepare for, respond to and recover from wildfire through capacity-building activities". It does this by showing residents what can be done to improve both the safety and the resilience of their community and its natural resources. It also includes "rigorous wildfire prevention programs" with community outreach and education presentations that will perpetuate the values of Fire Adapted Communities.

29. California Forest Action Plan

a. Indicate if the *majority* of your project is located within a priority landscape as articulated in the State of California's Forest Action Plan. The California Forest Action Plan, also known the 2010 California Forest and Rangelands Assessment and Strategy Reports, identifies landscapes of medium and high priority for preventing wildfire threats in 46 of California's 56 counties. You can launch the Priority Mapper at http://frap.cdf.ca.gov/projects/prioritymapper/ and review the full documents at *http://www.forestactionplans.org/states/california*.

Yes

b. Indicate how your project will link to the California Forest Action Plan's three main themes of Conserve, Protect and Enhance by selecting a strategy and describing how your project utilizes that strategy to implements project goals.

1. Conserve:

☒ Support comprehensive planning at the statewide and regional scales that is coordinated with wildlife habitat conservation efforts.
☐ Maintain and improve the capacity of wood products and range industries.
☐ Increase the capacity to provide incentives to forest and range landowners.

Our project is an example of how a locally-developed CWPP can prioritize projects that can reduce community wildland fire hazards and simultaneously improve wildlife habitat.

2. Protect:

☒Reduce the occurrence of damaging wildfires and reduce life, property and natural resource losses through the implementation of effective and efficient fire prevention programs and activities.
☒Protect life and property from wildfire through efficient and effective fire protection planning and suppression, financial management, and firefighter/public safety strategies.
☐Reduce the impacts of wildfire on ecosystem health, public safety and private property through appropriate scientific, research, education and training.

Our project improves the protection of life and property from wildfire because it is the outgrowth of an effective, collaborative community wildfire protection planning process. This process identified fuels treatment in the project area as necessary to improve the probability of initial attack success, thus improving both community and firefighter safety.

3. Enhance:
☐Promote formation of Local Fire Safe Councils for priority communities.
☐Promote participation in the National Firewise/USA Program.
☒Sustain healthy forest ecosystems to maintain California's unique biodiversity.

Our project sustains healthy forest ecosystems by reducing the fuel load and thinning out a crowded forest. In addition, the area is better protected against a devastating wildfire.

30. Workplan

Fill in the blanks for each major task.

Note: *Every workplan must have a sequential task entitled "photo monitoring" and "success story development."*

Assume grant will be awarded in March 2014 when completing the timeframe of the task.

Sequential Tasks/Activities	Timeframe (Months 1-24)	Responsible Party	Outcomes/Results/Deliverables
Photo monitoring	Months 1 and 24	Mapdot Project Coordinator	Before and after photo CD
Success story development	continuous	Mapdot Project Coordinator	PDF versions of the educational brochure and project report for local newspaper "pullout" section.

Compelete quarterly progress reports	Months 3, 6, 9, 12, 15, 18	Mapdot Project Coordinator	6 Progress reposts submitted.
Community fuel modification presentation followed by planning mtg. for Brush Bash 2011. Develop and publish request for proposals for forestry services, tree felling and chipping services.	Month 1–3	Mapdot Project Coordinator	One meeting held. Request for proposals published.
Select RPF to prepare tree thinning prescription and complete environmental studies or surveys requried by federal, state, and local regulatory agencies.	Months 2-9	Mapdot Project Coordinator	Filing of an exemption request with Cal Fire as the state lead agency for CEQA. Additional studies to be determined by federal reviewers in the development of mitigation measures for ESA, MBTA, and NHPA.
Removal of trees according to prescription.	Month 9	Mapdot Project Coordinator/Contractor	Trees cut down on 12 acres according to prescription.
Cut and stack brush, buck and split firewood (two work days). Complete Chipping.	Month 9-10	Mapdot Project Coordinator, Volunteers, and Chipping Contractor	Brush cut and stacked. Firewood split and piled. Brush from 12 acres chipped.
Complete "after" pictures of fuel modification. Complete design of fuel modification demonstration pamphlet.	Month 11-12	Mapdot Volunteers/Project Coordinator	"After" pictures on CD. File with pamphlet layout ready for printing.
Planning for community fuel modification presentation, project tour, and wood sale.	Month 12–15	Mapdot FSC Directors, Project Coordinator, and Volunteers	PowerPoint presentation with pictures of project and tips for working with local vegetation. Map to project site, and flyer advertising prices of available firewood.
Presentation of brush mastication demonstration followed by site tour and firewood sale.	Month 15	Mapdot FSC Project Coordinators and Volunteers	The local community will become better informed about the project, how it will be done, and what the benefits will be.
Burn remaining debris (root balls and large sticks, not chipped)	Month 15–18	Mapdot FSC Volunteers	Remaining debris removed from 12 acers
Complete grant closeout report and survey.	Month 18	Mapdpt Project Coordinator	Grant closeout report and survey returned to CA FSC. CD of "before and after" pictures, pamphlet and newspaper pullout section.

Additional rows can be added as needed when you complete the workplan online. Use the table above to draft some ideas. You will have sufficient space to describe your activities in the online workplan. Please consult the workplan guidelines.

Workplan Guidelines

In the **Sequential Tasks/Activities** box, describe the major tasks that will be performed to complete your project (e.g., Host quarterly education workshops; develop a CWPP; perform defensible space clearing for low-income/elderly/disabled homeowners; perform biological/cultural resources study; prepare work site(s) for treatment; create a shaded fuel break; etc.). Be as detailed as necessary to describe the tasks required to complete your project.

In the **Timeframe** box, indicate the month(s) in which you will work. Assume project work may commence in March 2014, so Month 1 would be soon thereafter.

In the **Responsible Party** box, indicate who (by job title) will be responsible for performing the work and supervising its completion.

In the **Outcomes/Results/Deliverables** box, list the specific, quantifiable, outcomes from the tasks/activities performed (e.g., the number of acres prepared for treatment; the number of acres treated; the number of workshops held; the number of people educated on fire prevention; the number of homes that created defensible space; etc.)

PROJECT OVERVIEW

31. **How many fuels treatment projects will you conduct with funds from this grant?** 1
    Fuel treatment projects may be split by a variety of conditions. Some applicants separate their fuel projects by location, treatment type, timing, landowner, contractor or fuel type. Indicate if your project is more than one fuels reduction project.

32. **How many total acres is your fuels treatment project?** 12
    What is the size (in acres) of your project area? The "footprint" of your project is the area where planned treatment(s) will occur on the ground. It does not include access and egress to the project.

33. Project Deliverables (check all that apply)

What is your project producing and how much will it cost? You must include costs for all deliverables.

	Federal Quantity Projected	Federal Cost	Match Quantity Projected	Matching Cost
Community Assessment Wildfire Planning				
Community Risk Assessment	0	0	1	$1,000
Community Wildfire Protection Plan	0	0	1	$1,000
Fire Management Plan	0	0	1	$1,000
SUBTOTAL COMMUNITY ASSESSMENT WILDFIRE PLANNING	0	$ 0	3	**$3,000**
Information/Education				
Workshops/Training Sessions	1	$600	4	$2,500
Outreach/Education Programs	1	$500	5	$2,500
Education/Information Products	1	$350	4	$2,500
SUBTOTAL INFORMATION/EDUCATION	3	**$1,450**	**13**	**$ 7,500**
Fuels Treatment				
Preparation for Treatment	**6 acres**	**$ 600**	**6 acres**	**$1,200**
SUBTOTAL PREP FOR TREATMENT				
Mechanical Treatment				
Biomass removal	0 acres	0	12 acres	$2,500
Chipping	12 acres	$2,261	0	0$
Crushing	0acres	0	0	0$
Hand pile	0acres	0	12 acres	$2,500
Seeding	0acres	$0	0	0$
Lop and scatter	0acres	0$	12 acres	$1,000
Machine pile	0acres	0$	0	0$
Mastication/Mowing	0 acres	0$	0	0$
Thinning	8 acres	$2,136	4 acres	$1,000
Thinning – Tree felling & removal	6 acres	$2,385	6 acres	$2,000
SUBTOTAL MECHANICAL TREATMENT	**26 acres**	**$6,782**	**46 acres**	**$ 9,000**
Prescribed Fire				
Broadcast burn	0acres	0$	0	0$
Fire use	0acres	0$	0	0$
Hand pile burn	8 acres	$1,178	4 acres	$1,000
Jackpot burn	0acres	0$	0	0$
Machine pile burn	0acres	0$	0	0$
SUBTOTAL PRESCRIBED FIRE	**8 acres**	**$1,178**	**4 acres**	**$1,000**
Other Treatment				
Chemical	0acres	0$	0	0$
Biological	0acres	0$	0	0$
Browsing	0acres	0$	0	0$

SUBTOTAL OTHER TREATMENT	0 acres	$ 0	0	$ 0
TOTAL FUELS TREATMENT ACRES & COST *Prep for Treatment + Total Mechanical + Total Fire + Total Other*	**40 acres**	**$8,560**	**56**	**$11,200**
Mechanical Treatment with By-Products Utilized	8 acres		4 acres	
GRAND TOTAL *Total Community Assessment + Total Information/Education + Total Fuels Treatment*		**$10,010**		**$21,700**

VALUES PROTECTED

All grant applications, including educational or public outreach projects must answer these questions. Can be outside of the immediate project area.

Estimate the number of homes protected by your project *The total number of homes that will be directly (such as defensible space) or indirectly (such as a fuel break) protected from wildfire.*	**45**
Estimate the number of community members protected by your project *The total number of individuals living in the community that will be protected from wildfire by your projects. Educational projects can protect community members by increasing awareness that creates behavioral change.*	**200**
Estimate the value of property protected by your project *The total value of property protected from wildfire by your project.*	**$13,500,000**

34. In what type of plan is the project, or area to be addressed by the project, identified (check all that apply):

The proposed project or the problem/area it addresses should be identified in a plan such as a Community Wildfire Protection Plan (CWPP) or its equivalent. Projects that are in a planning document will rank higher. If your project is to create a CWPP, explain the need for the CWPP. To find out if your project or the area to be addressed by your project is in an existing ***CWPP****, contact your local fire department, local government or local forester. Also, links to some CWPPs are available at:* http://www.cafirealliance.org/cwpp/ *. To find out if your project is in an existing* ***DMA 2000 Local Hazard Mitigation Plan****, contact your local department of emergency services. To find out if your project or the area to be addressed by your project is in another type of plan, contact your local fire department, land management agency, utility district, etc. Sources include but are not limited to CAL FIRE, USDA Forest Service, USDI Bureau of Land Management, USDI Fish & Wildlife Service and USDI National Park Service.*

☒ Community Wildfire Protection Plan (CWPP) [Indicate CWPP status (check one)]

☒ Approved by local government, fire department and state forester.
Date approved: **9/9/10**
Last Updated: **9/20/12**

☐ In process
When did you begin working on this CWPP? (month/year)
Explain the need for the CWPP:
Additional comments:

Please identify the title of the CWPP: **Mapdot CWPP**

☐ DMA 2000 Local Hazard Mitigation Plan [Indicate plan status (check one)]
☐ FEMA approved
Date approved:
Late Updated:
☐ Submitted to and being reviewed by FEMA
☐ Reviewed by FEMA and sent back for editing
☐ Reviewed by FEMA, FEMA approval pending local adoption

☐ Other
Type of plan:
Date approved and by whom:
Last Updated:
Name of plan and contact information:

35. What is the project/area's priority in the plan identified in question #33 and on what page of the plan is it addressed?

☒ Community Wildfire Protection Plan (CWPP)
Priority in the plan: **1**
Page number where the project is addressed: **22**

☐ Disaster Mitigation Act of 2000 (DMA 2000) Local Hazard Mitigation Plan
Priority in the plan:
Page number where the project is addressed:

☐ Other
Priority in the plan:
Page number where the project is addressed:

36. Does your CWPP or equivalent planning document define the Wildland Urban Interface boundaries?

☒ **Yes** ☐ **No**

If Yes, Is the project located within this defined Wildland Urban Interface Area?
If no, is your project located in a Cal Fire Fire Hazard Severity Zone? If yes, complete #36.

37. Fire Hazard Severity Zone (FHSZ):

Check the appropriate box(es). Find your project's fire hazard severity zone at:
http://www.fire.ca.gov/fire_prevention/fire_prevention_wildland_zones.php

☒ *Very High Severity Zone*
☐ *High Severity Zone*
☐ *Moderate Severity Zone*

38. Select the 3 closest Communities At Risk that are near your project boundaries.

Online, you will be presented with a menu of Communities At Risk. Please select only the 3 closest Communities at Risk that will be affected by your proposed project. You can find a list of Communities At Risk at http://www.cafirealliance.org/communities_at_risk/ .

Mapdot
Dry Creek
Wherzat

39. List communities within 3 miles of your project area, other than Communities At Risk, that your project will improve wildfire survivability in. *If communities other than those in the Communities At Risk section will benefit, list below.*

Mapdot
Widespot
Rattlesnake Crossing

40. List FIREWISE Communities that are within 3 miles of your project. For a list of FIREWISE Communities in California, please visit: http://submissions.nfpa.org/firewise/fw_communities_list.php and scroll to the California listing.

none

41. List communities that are directly affected by your project's deliverables.

a. Prevention and Education Programs
Mapdot, Dry Creek, Rattlesnake Crossing, Widespot, Wherzat

b. Hazardous Fuel Reduction Projects
Mapdot, Widespot, Rattlesnake Crossing

c. Fire Management Plans, Risk Assessments or equivalents
None

List the communities and provide a total for each project deliverable. If the community receives more than one (1) service, list them in all applicable categories.

42. ***Estimate the number of people who will be contacted by your project's deliverables****.*

a. Prevention and Education programs ***400***
b. Hazardous Fuel Reduction projects ***45***
c. Fire Management plans, Risk Assessments or equivalents ***0***

There are a variety of methods by which your project deliverables reach your audience. Consider the number of people who will be contacted about your project through meetings, educational mailings, email lists, homeowner participation, or other events.

43. Estimate how many people (such as in planning, fuels reduction, environmental compliance, project management, etc.) will you employ with this project? Include estimates for both applicants and co-applicants.

Salaried employees: **1**
Contractors: **4**

44. Condition Class: ☐ 1 ☒ 2 ☐ 3

Check the appropriate box(es). Find your project's condition class at: http://www.frcc.gov or at CDF http://frap.cdf.ca.gov/data/frapgismaps/select.asp or review our handouts on this

45. Fire Regime: ☐ I ☐ II ☒ III ☐ IV ☐ V

Check the appropriate box(es). Find your project's fire regime(s) at: http://www.frcc.gov or review our handouts on this

PROJECT LOCATION

46. Latitude: 38.67712 N **Longitude: -121.39183 W**

Enter the latitude and longitude of the approximate geographic center of the project area. If the project is countywide, select a point that best represents the center of the project area. Latitude and longitude can be found at http://itouchmap.com/latlong.html

47. Is any part of your project on federal land or on land leased by the federal government?

None

☐ USFS
☐ BLM
☐ BIA
☐ NPS
☐ USFWS
☐ Other:

Explain:

48. Is the area impacted by your project at risk from fire originating on federal land?

If you answer yes to this question, make sure you select the appropriate agency(ies) that own or manage the land. Once you select an agency nearby, choose from the drop down menu (online) to select the nearest national park, monument, recreational area, forest, refuge or field office to your project area. If you need help, contact local agency representatives or consult a map for this information. Also, select one of two options listed to note how far your project is from federal land in miles.

☒ Yes ☐ No

If yes, which federal land?
If no, skip to question 49.

☐ USDI Bureau of Indian Affairs

☐ USDI Bureau of Land Management. Nearest field office:
Online, you will be able to select the nearest BLM field office from a menu of options.

☐ USDI Bureau of Reclamation

☐ USDI National Park Service. Nearest park, monument or recreational area:
Online, you will be able to select the nearest park, monument or recreational area from a menu of options.

☒ USDA Forest Service. Nearest forest: **Faraway National Forest**

Online, you will be able to select the nearest forest from a menu of options.

☐ USDI U.S. Fish & Wildlife Service. Nearest refuge:

Online, you will be able to select the nearest refuge from a menu of options.

☐ Military Installation. Name:

How far is your project from federal lands?

☐ 0-3 miles ☒ More than 3 miles

49. Congressional District

Enter the district number for the project location. Find Congressional, State Assembly/House and State Senate district numbers for California at http://www.calvoter.org/voter/maps/index.html Nevada maps at: http://mapserve.leg.state.nv.us/website/lcb/viewer.htm.

Congressional District number(s)

CALIFORNIA

☐ 1	☒ 2	☐ 3	☐ 4	☐ 5	☐ 6	☐ 7	☐ 8	☐ 9	☐ 10
☐ 11	☐ 12	☐ 13	☐ 14	☐ 15	☐ 16	☐ 17	☐ 18	☐ 19	☐ 20
☐ 21	☐ 22	☐ 23	☐ 24	☐ 25	☐ 26	☐ 27	☐ 28	☐ 29	☐ 30
☐ 31	☐ 32	☐ 33	☐ 34	☐ 35	☐ 36	☐ 37	☐ 38	☐ 39	☐ 40
☐ 41	☐ 42	☐ 43	☐ 44	☐ 45	☐ 46	☐ 47	☐ 48	☐ 49	☐ 50
☐ 51	☐ 52	☐ 53							

NEVADA

☐ 2

State Senate District number(s)

CALIFORNIA

☐ 1	☐ 2	☐ 3	☐ 4	☒ 5	☐ 6	☐ 7	☐ 8	☐ 9	☐ 10
☐ 11	☐ 12	☐ 13	☐ 14	☐ 15	☐ 16	☐ 17	☐ 18	☐ 19	☐ 20
☐ 21	☐ 22	☐ 23	☐ 24	☐ 25	☐ 26	☐ 27	☐ 28	☐ 29	☐ 30
☐ 31	☐ 32	☐ 33	☐ 34	☐ 35	☐ 36	☐ 37	☐ 38	☐ 39	☐ 40

NEVADA

☐ 3 ☐ 4

State Assembly/House District number(s)

CALIFORNIA

☐ 1	☐ 2	☒ 3	☐ 4	☐ 5	☐ 6	☐ 7	☐ 8	☐ 9	☐ 10
☐ 11	☐ 12	☐ 13	☐ 14	☐ 15	☐ 16	☐ 17	☐ 18	☐ 19	☐ 20
☐ 21	☐ 22	☐ 23	☐ 24	☐ 25	☐ 26	☐ 27	☐ 28	☐ 29	☐ 30

☐ 31	☐ 32	☐ 33	☐ 34	☐ 35	☐ 36	☐ 37	☐ 38	☐ 39	☐ 40
☐ 41	☐ 42	☐ 43	☐ 44	☐ 45	☐ 46	☐ 47	☐ 48	☐ 49	☐ 50
☐ 51	☐ 52	☐ 53	☐ 54	☐ 55	☐ 56	☐ 57	☐ 58	☐ 59	☐ 60
☐ 61	☐ 62	☐ 63	☐ 64	☐ 65	☐ 66	☐ 67	☐ 68	☐ 69	☐ 70
☐ 71	☐ 72	☐ 73	☐ 74	☐ 75	☐ 76	☐ 77	☐ 78	☐ 79	☐ 80

NEVADA

☐ 26 ☐ 39

50. County

First, select the state in which the proposed project will take place. Then, select the county of the proposed project from the check boxes. If you are proposing to work in multiple counties, select the county in which the majority of work will be performed. If the work will be divided equally across county lines, then select more than one county.

CALIFORNIA

☐ Alameda	☐ Kings	☐ Placer	☐ Sierra
☐ Alpine	☐ Lake	☐ Plumas	☐ Siskiyou
☐ Amador	☐ Lassen	☐ Riverside	☐ Solano
☐ Butte	☐ Los Angeles	☐ Sacramento	☐ Sonoma
☐ Calaveras	☐ Madera	☐ San Benito	☐ Stanislaus
☐ Colusa	☐ Marin	☐ San Bernardino	☐ Sutter
☐ Contra Costa	☐ Mariposa	☐ San Diego	☐ Tehama
☐ Del Norte	☐ Mendocino	☐ San Francisco	☐ Trinity
☐ El Dorado	☐ Merced	☐ San Joaquin	☐ Tulare
☐ Fresno	☒ Modoc	☐ San Luis Obispo	☐ Tuolumne
☐ Glenn	☐ Mono	☐ San Mateo	☐ Ventura
☐ Humboldt	☐ Monterey	☐ Santa Barbara	☐ Yolo
☐ Imperial	☐ Napa	☐ Santa Clara	☐ Yuba
☐ Inyo	☐ Nevada	☐ Santa Cruz	
☐ Kern	☐ Orange	☐ Shasta	

NEVADA

☐ Carson City	☐ Douglas	☐ Washoe

FUEL TREATMENT PROJECTS

51. Is this a fuels treatment project?

☒ Yes ☐ No

If yes, answer questions 52-56
If no, skip to question 56.

The following questions (52-56) are related to the Federal environmental compliance review process.

52. All ground disturbing projects must receive environmental clearance approval from the California Fire Safe Council. Have any biological or environmental assessments been completed for the project area?

☐ Yes ☒ No

If yes, which statute or other environmental regulation were the studies/assessments completed for:

☐ California Environmental Quality Act (CEQA)
By whom and when:

☐ National Environmental Policy Act (NEPA)
By whom and when:

☐ Endangered Species Act (ESA)
By whom and when:

☐ California Endangered Species Act (CESA)
By whom and when:

☐ Migratory Bird Treaty Act (MBTA)
By whom and when:

☐ National Historic Preservation Act (NHPA)
By whom and when:

☐ Other
By whom and when:

53. What is the percent of dominant vegetation type at treatment site?
Enter the percent of the dominant type of vegetation in the project area. If you select "other," be specific about the type of vegetation.

40 % Chaparral

60 % Open or closed canopy mixed conifer forest
___ % Ponderosa
___ % Douglas Fir
___ % Pine Plantation
___ % Oak Woodland
___ % Other. Please specify:

54. If vegetation is to be modified, describe in detail.

Select the type of vegetation to be treated from the drop down menu. Describe how the treatment will be performed, what type of equipment will be used, who will perform the work and how will they work on the project.

☒ Chaparral
☒ Open or closed canopy mixed conifer forest
☐ Ponderosa
☐ Douglas Fir
☐ Pine Plantation
☐ Oak Woodland
☐ Other. Please specify:

The treatment to be implemented: tree thinning and chipping

The equipment to be used: chainsaws and chipper

The personnel/vendor to be used and how they will be used: A contractor will do some of the thinning and will chip all prunings and slash. Volunteers from the Mapdot FSC will also do some thinning and will cut all trees and limbs 8" diameter and larger into firewood.

Describe the pre and post treatment site: Site is heavily overgrown with chaparral and small to large conifers and hardwoods, with ladder fuels from the ground up into the crowns of the conifers, creating perfect conditions for a hot destructive wildfire that will create lots of embers and convective heat that will carry them long distances. The heat generated by the fire will make if very difficult for firefighters to approach and will make air drops ineffective.

After treatment the ladder fuels will be gone and the conifers will be spaced much farther apart. Chaparral will be thinned to 10% of its current density. Dead ground fuels will be significantly reduced. All of this will result in a fire that will stay on the ground and burn with much lower

intensity. Also, competition for groundwater will be much reduced, allowing much more for the trees that remain, making them more resistive to fires and insect attacks.

55. Will the project generate biomass, small logs of a merchantable volume or a marketable product?

Select yes if your project will generate biomass by producing saw logs, chips, firewood, fuel wood, post and poles or indicate Other type. Biomass is any plant material removed from the site.

☒ Yes ☐ No

If yes, estimate the type and volume of biomass.

☐ Saw logs (cubic board ft.)	Estimated volume =		Cubic Volume
☐ Chips (green ton)	Estimated quantity =		Green Tons
☐ Post and poles (lineal feet)	Estimated quantity =		Lineal Feet
☐ Fuel wood (fuel for cogen. plant)	Estimated quantity =		Green Tons
☒ Firewood (cords)	Estimated quantity =	**12**	Cords
☐ Other- Specify:	Estimated quantity =		Units

Estimate the volume of biomass by using the following formula:

Cubic Volume: Refers to the amount of wood in a tree or log expressed in cubic feet. See the table below for the cubic volume by DBH class. So if you have 10 trees that are 9 inches DBH the volume of each tree is 6 cubic feet, multiplied by 10 trees so, the total volume would be 60 cubic feet.

Cord: A standard cord of firewood is 128 cubic feet of wood, generally measured as a pile 8 feet long by 4 feet tall by 4 feet deep.

Lineal feet: is the accumulated length so if you have 10 poles each 8 feet long the total lineal feet would be 80.

Green ton: See the table below

Diameter Breast Height (DBH) is measured 4.5 feet above the ground level on the uphill side of the tree.

Diameter Breast Height (DBH)	Cubic Volume	Density Conversion Factor (Bole and Branch)	Weight per Cubic Foot	Tree Weight (lbs)
4	1.0	2.12	48	101
5	1.5	2.09	48	150
6	2.0	2.05	48	196
7	3.5	2.02	48	339
8	5.0	1.98	48	475
9	6.0	1.94	48	559

Diameter Breast Height (DBH)	Cubic Volume	Density Conversion Factor (Bole and Branch)	Weight per Cubic Foot	Tree Weight (lbs)
10	7.0	1.85	48	622
11	8.0	1.77	48	680
12	11.5	1.70	48	938
13	15.5	1.62	48	1205
14	20.0	1.58	48	1516

56. Will the biomass product be utilized?

☒ Yes ☐ No

If yes, describe: **Firewood will be used to warm homes.**

57. Budget Detail

Fill in the blanks for every expense in your project. Additional rows can be added to each cost category as needed when you complete the budget detail form online. Use the table below to draft some ideas..

	Funding Sources			
Cost Categories	(1) **Grant**	(2) **Applicant**	(3) **Other Partners**	(4) **Total**
a. Personnel				
Project Coordinator: Mapdot FSC (15hrs/month x $20/hr x 18 months = $5,400	$5,400	$7,560	$0	$12,960
Mapdot FSC volunteers to conduct workshops (200 hours x $15/hr)		$3,000		$3,000
Mapdot FSC volunteers to perform fuels reduction work (667 hours x $15/hr)		$10,000		$10,000
Total Personnel	$5,400	$20,560	$ 0	$25,960

b. Fringe Benefits (See guidelines)				
				$ 0
				$ 0
				$ 0
Total Fringe Benefits	$ 0	$ 0	$ 0	$ 0

c. Travel				
Professional development (Pre-Award Workshop – lodging (1 night @ $129.95/night)	$130	$0	$0	$ 130

Professional development (Pre-Award Workshop– mileage (200 miles @ $0.55/mile	$110	$0	$0	$ 110
Total Travel	$ 240	$ 0	$ 0	$ 240

d. Equipment (Items > $5,000/unit. See guidelines.)				
				$ 0
Total Equipment	$ 0	$ 0	$ 0	$ 0

e. Supplies (Items < $5,000/unit. See guidelines.)				
Pole saws (6 x $55 = $330) Loppers for Volunteers (2 pairs x 45 each = $90) Work Gloves (10 pairs x $4.99 each = $49.90) Safety goggles (10 @6.50 each = $65)	$535	$0	$0	$ 535
Pole saws (6 x $55 = $330) Loppers for Volunteers (2 pairs x 45 each = $90) Work Gloves (10 pairs x $4.99 each = $49.90) Safety goggles (10 @6.50 each = $65)	$535	$0	$0	$ 535
Digital camera – photo monitoring $130 CD's for photo and project document storage = $15 Postage for fire Brush Bash 2011! pamphlets = $200	$345	$0	$0	$ 345
Lunches for volunteers on workdays (6.15 ea x 13 people x 2 days=160)	$0	$0	$160	$ 160
Supplies for Community Wildfire Assessment Planning		$3,000		$3,000
Total Supplies	$1,415	$3,000	$ 160	$4,575

f. Contractual				
Fiscal Sponsor Administrative fee (if applicable)		$6,560		$6.560
Chipping Contractor = $1,900 EZ Forestry Consulting Services = $4,300 Joe's Timber Cutting (2 days at $645/day = $1,290)	$7,490	$0	$0	$7,490
Grant: 1) Workshop Facility Rental ($50/day x 2 days) = $100 2) Printing for project publicity pamphlets (1,000 pamphlets x $350/1,000 = $350 Other Partners: 1) Design-A-Sign Sign printing and installation = $550 2) Coffee Service and snack tray delivery for meetings ($100/meeting x 2meetings) = $200	$450	$0	$750	$1,200
Bookkeeping services ($200/month x 18 months = $3,600)	$3,600	$0	$0	$3,600

Total Contractual	$11,540	$6,560	$ 750	$18,850

g. Other				
Insurance (General liability, directors & officers and Volunteer coverage for EFHOA)	$1,500	$0	$0	$1,500
Burn permit fee	$15	$0	$0	$ 15
	$0	$0		$0
Total Other	$ 1,515	$ 0	$ 0	$ 1,515

h. Total Direct Costs	$20,110	$30,120	$910	$51,140
i. Indirect Charges *(applicable only to those with a Federally approved Indirect Cost Rate)*	$ 0	$ 0	$ 0	$ 0
j. Project Total	$20,110	$30,120	$91 0	$51,140
k. Project Income: firewood sales	$ 0	$3,310	$ 0	$3,310

Consult the budget detail guidelines.

Budget Detail Guidelines

In the **Cost Categories** boxes, itemize your expenses by category (i.e., Personnel, Fringe Benefits, Travel, Equipment, Supplies, Contractual, Other and Indirect). Include as much detail as possible when describing each category and estimated costs. Costs such as insurance, rent, utilities, employee and contractual positions should all be clearly identified. When completing the "Other "and "Supplies" category, please itemize all expenses.

a. Personnel
Enter the job title and the number of individuals that will work on your project.

NOTE: The Personnel category is for employees that receive W-2 forms. If your organization does not have employees and you use independent contractors, use the *Contractual* budget category.

NOTE: The Personnel category is also used to track volunteer labor match.

b. Fringe Benefits
Enter the fringe benefits associated with each employee listed in the Personnel category. Note: if your organization does not track benefits separately from salaries/wages, you may include a "loaded" rate in the Personnel category (i.e. salary/wage + benefits).

c. Travel

Use the Travel category to budget for mileage expenses to/from project site(s), to/from meetings, etc. The current federal rate is $0.565/mile. Please note the mileage rate changes annually—sometimes two times per year; information is posted on the IRS' website. Consider budgeting for 1-2 nights of hotel lodging if you need to travel a long distance to attend a grants training workshop during the life of the program.

d. Equipment

The Equipment category should be used only if your organization is requesting to ***purchase*** a tangible item with a unit cost of $5,000, or more, and a useable life span of longer than one year. The item requested must be an allowable item per the federal funding guidelines. Non-allowable items will be removed from your budget during the review and scoring process. Items costing less than $5,000 per unit should be recorded in the Supplies category. If your organization is going to contract to use a chipper or a bulldozer, for example, use the *Contractual* category.

The Equipment category is for purchases only. Equipment purchased with grant funds must be recorded and tracked by the California Fire Safe Council, as well as the grantee. Additional costs to be considered include insuring, maintaining and housing equipment plus costs associated with training personnel who will be using it.

In order to request purchase of equipment, such as a chipper, you must conduct a cost benefit analysis regarding the potential purchase, which would include surveying to see if there is available excess similar federal equipment; and comparison between leasing and purchasing the identified equipment, including comparison pricing. The request to purchase equipment must be submitted in writing to a Grant Manager at the time of application. Specific instructions are provided in the RFA, Part I Section 7.

e. Supplies

The Supplies category is for all of the supplies and materials needed to complete your project (e.g., hand tools, personal safety equipment, chain saws, replacement parts, project computer, project software, paper, toner, educational materials, signs, brochures, etc.). Supplies have unit costs of less than $5,000.

f. Contractual

Use the Contractual category for any companies, professionals or individuals that you hire as independent contractors for the project (e.g., work crews, chipper rental, biological/archeological consultants, grant management, CPA, attorney, etc.). You must solicit bids for services if you choose to use contractors.

Fiscal Sponsor Administrative Fee

If you utilize a fiscal sponsor organization for administration of your project, please enter the amount they will charge for this service.

g. Other

The Other category is a catch-all for expenses that do not fall within the scope of the above categories (e.g., insurance, maintenance/repairs, overhead expenses allocated to the grant, etc.).

i. Indirect Charges

Complete this category only if your organization has an approved and signed Indirect Cost Rate (ICR) agreement with federal agency. You will be required to provide a copy of your approved ICR agreement to the California Fire Safe Council if you request indirect expenses.

k. Project Income
Any income generated as the direct result of a grant-funded project (e.g., sale of firewood, rebates from homeowners, sale of items made from biomass, etc.) can be used as matching funds or to further your organization's project objectives. Use of project income is not necessarily limited by a project's lifespan.

In the **Funding Sources** boxes, enter the cost of every line item expense by the source of funds used (i.e., grant funds, your organization's funds [applicant] or your partners' funds [whether cash or in-kind]).

58. Budget Summary

The table below is for reference purposes only. The dollar amounts from the budget detail in question #56 automatically transfer into this table. No data entry is required.

	Funding Sources			
Cost Categories	(1) **Grant**	(2) **Applicant**	(3) **Other Partners**	**(4) Total**
a. Personnel	$5,400	$20,560	$ 0	$25,960
b. Fringe Benefits	$0	$ 0	$ 0	$0
c. Travel	$ 240	$ 0	$ 0	$ 240
d. Equipment	$ 0	$ 0	$ 0	$ 0
e. Supplies	$1,415	$3,000	$ 160	$4,575
f. Contractual	$11,540	$6,560	$ 750	$18,850
g. Other	$1,515	$ 0	$ 0	$1,515
h. Total Direct Costs	$20,110	$30,120	$910	$51,140
i. Indirect Charges (only with approved federal rate)	$ 0	$ 0	$ 0	$ 0
j. Project Total	$20,110	$30,120	$ 910	$51,140
k. Project Income	$ 0	$3,310	$ 0	$ 3310

59. Match Amounts by all organizations (including applicant) providing match

Show the dollar amounts of the matching contributions by the organization(s) providing the match. Include your organization if you are providing match. All organizations listed in the table below must provide a Letter of Commitment with your application. Enter whole dollars—no cents—and do not use punctuation marks. All non-federal contributions, including cash and third-party in-kind, are eligible for match. The match shown in your grant application cannot be used as a match for other federally-assisted projects or programs. The total must

match the amount in question #23 and the sum of 2j + 3j in question #56 of the budget detail form.

Organization Name	Cost Category	Type of Match	$ Value
1. Mapdot FSC	**Personnel**	**In-Kind**	**$20,560**
2. Charred Fork Deli	**Other**	**In-Kind**	**$ 200**
3. Sawmill Subs	**Other**	**In-Kind**	**$ 160**
4. Design-a-Sign	**Other**	**In-Kind**	**$ 550**
5. Mapdot FSC	**Supplies**	**In Kind**	**$ 3,000**
6. Mapdot FSC	**Contractual**	**Cash**	**$ 6,560**
TOTAL			**$ 31,030**

Submit letters of commitment from all organizations providing matching funds to the project. Each letter of commitment must be on the organization's letterhead providing the match and signed by the organization's official representative. You may use an email as a Letter of Commitment, but it must include the above information.

If you are committing cash match, you must indicate where the cash will be used on the project.

The applicant organization must also provide a signed letter on their letterhead indicating the amount of match and a description of the personnel and/or services to be provided.

Fiscal Sponsor ()s must submit a signed letter on their letterhead certifying they have agreed to serve as the Fiscal Sponsor () for the applicant.

For identification purposes, each letter must include the project's name and the name of the applicant organization as they appear in the grant proposal. Each letter of commitment must describe what the organization will provide and the value of what they will provide. ***Note:*** *all matching contribution amounts reflected in the letters of commitment must match your application.*

Send all of your letters of commitment in one envelope,* including a cover letter listing all of the organizations and their match amounts, *to the appropriate Grant Manager below:

Grant Manager	Address	Counties
Amber Gardner Interim Grant Manager and Clearinghouse Administrator	California Fire Safe Council 5834 Price Avenue, Suite 101 McClellan, CA 95652 agardner@cafiresafecouncil.org 209-772-2119	Los Angeles, Orange , Riverside, San Bernardino, San Diego, Santa Barbara, Ventura Please note: Katie Martel will be on family leave from mid-August-November. Amber Gardner will be serving as Interim Grant Manager for

		Southern California.
Liron Galliano Grant Manager	California Fire Safe Council 5834 Price Avenue, Suite 101 McClellan, CA 95652 lgalliano@cafiresafecouncil.org 916-648-3615	Alameda, Alpine, Amador, Calaveras , Contra Costa, Del Norte, El Dorado, Fresno, Humboldt, Inyo, Kern , King, Lake, Marin, Madera, Mendocino, Mono, Monterey, Napa, Placer, San Benito, San Francisco, Sacramento , San Luis Obispo, Santa Clara, Santa Cruz, San Mateo, Solano, Sonoma, Stanislaus, Trinity, Tulare, Tuolumne, Western El Dorado, Western Placer, Yolo.
Dan Lang Grant Manager	California Fire Safe Council 5834 Price Avenue, Suite 101 McClellan, CA 95652 dlang@cafiresafecouncil.org 916-648-3600	Butte, Del Norte, Glenn, Humboldt, Lassen, Modoc, Nevada, Plumas, Shasta, Sierra, Siskiyou, Tehama, Trinity, Yuba Tahoe Basin: Eastern Placer, Eastern El Dorado, Douglas (NV), Washoe (NV), Carson City (NV).

The letters must be POSTMARKED by the grant application deadline of September 17, 2013 for your project to be considered for funding.

If you would like confirmation that your letters were received by the California Fire Safe Council, please use a Return Receipt/Delivery Confirmation from the U.S. Postal Service or send your letters via UPS or FedEx with a delivery tracking number. ***Due to the potential volume of inquiries, the California Fire Safe Council is unable to confirm by phone or email that your letters were received.***

YOU MAY NOT SUBMIT THE LETTERS VIA E-MAIL OR FAX.

ACKNOWLEDGEMENTS

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The views and conclusions contained in this document are those of the authors and should not be interpreted as representing the opinions or policies of the U.S. Government. Mention of trade names or commercial products does not constitute their endorsement by the U.S. Government.

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DID YOU REMEMBER TO…

YES	NO	
☐	☐	Submit no more than one application per organization? (For more information see Request for Application Part I, Section 4)
☐	☐	Not request more than $200,000?
☐	☐	Answer all applicable questions on the application?
☐	☐	Submit all signed Letters of Commitment (LOC) on organizational letterhead from organizations that are committing cost share/match to your project?
☐	☐	Submit your organization's signed Letter of Commitment if you are committing cost share/match to your project?
☐	☐	Provide a signed cover letter on letterhead, with the Letters of Commitment, listing the organizations providing matching funds and the amount committed?
☐	☐	Mail all LOC's to the appropriate Grant Manager postmarked no later than **September 17, 2013**?
☐	☐	Submit a signed Fiscal Sponsor Agreement letter if you have a fiscal sponsor that will be assuming the legal responsibility for the management of grant funds awarded to you?
☐	☐	Contact a Grant Manager, before you complete your application, if you would like to purchase equipment, such as a chipper, with this grant request.
☐	☐	If you have a Fiscal Sponsor , complete the Fiscal Sponsor budget cost category under Contractual.
☐	☐	Contact a Grant Manager for assistance and review of your application and Letters of Commitment early in the process?